Welcome

The Faculty of Economics of the University of Ljubljana (FELU) has over 60 years of rich educational tradition. Reflecting the school reorganisation and modernisation, in 2006 the FELU was awarded with EQUIS accreditation which is the leading international system of the quality assessment, improvement and accreditation of higher education institutions in management and business administration.

The FELU’s graduates can be found in the highest positions in Slovenian and international companies. The FELU’s professors have been on supervisory boards of key Slovenian companies, have served as members of the Board of the Bank of Slovenia, government administration, as rectors of the University of Ljubljana, as members of the Presidency of the Republic of Slovenia, and ministers in its governments.

At present and in the future, the Faculty is endeavouring to become even more internationally known for its quality and achievements in education and research.

We are confident you will enjoy your stay in Ljubljana since it is a student-flavoured city in the middle of Slovenia with its abundant natural beauty and in the close vicinity of several attractive neighbouring countries. You will see our picturesque landscape, the fantastic recreational opportunities and the magnificent cultural heritage. You will also benefit from the active student organisation that is responsible for an interesting social programme and the good catering services available to students. Without doubt you will profit from your stay in Slovenia by virtue of your new education, a network of new friends and by becoming acquainted with new cultures and new languages that will remain in your heart forever.

We hope this brochure gives you enough information to make your final decision about studying at the FELU. Please visit our web site for additional tips. To those who have already chosen the FELU as their study destination abroad we wish you an enjoyable and successful study at the FELU.

We create knowledge for progress!
The Faculty of Economics (hereafter the FELU) was established in 1946 as a part of the public University of Ljubljana, Slovenia. Through its activities in the past the FELU positioned itself as a national leader and an internationally recognised education and research institution in the area of business and economics. Currently there are over 8,000 participants in various programmes, over 400 corporate partners involved in various activities, and 157 full-time faculty and 91 staff are employed (with an increasing share of internationals in all of the above groups). As one of the first faculties in Slovenia, the FELU established new internationally comparable Bologna 3+2 programmes in 2005.

FELU has been working very hard in the last few years to internationalise all of the Faculty’s activities. Reflecting its school reorganisation and modernisation, in 2006 the FELU was awarded with EQUIS accreditation which is the leading international system of the quality assessment, improvement and accreditation of higher education institutions in management and business administration.

Internationalisation is the key priority for the FELU and is incorporated in strategic objectives for all FELU’s activities. With the new strategy the FELU positioned itself as a centre of excellence in South-east Europe. As such it serves as a bridge between the East and West, with a strong ability to source knowledge globally and transfer it to the SE European region and vice versa, by developing its expertise in business and economics in the region the FELU also contributes to the global creation of knowledge. The FELU has improved internationalisation at home and the share of international activities in both education and research is constantly rising. The FELU implemented English tracks in all three Bologna cycles of study, and increased its presence in SE Europe through research, publishing, developing and marketing education programmes. The portfolio of international partners has improved and a more in-depth and strategic partnership with several EQUIS-accredited schools has been established.

The mission and vision of the FELU will be achieved by respecting the following core values in all of its activities: excellence, an international orientation, a client orientation, openness and co-operation, innovation, ethics and social responsibility (including environmental awareness).
EXCHANGE PROGRAMME

Since 1999 we have succeeded in increasing the number of incoming foreign students from just a few to more than 200 per study year. The number of outgoing Slovenian students reveals similar progress. We exchange students through more than 140 bilateral agreements with schools around the European Union, Bosnia and Herzegovina, Croatia, Serbia, Montenegro and Macedonia as well as Canada, Colombia, the USA, Mexico, South Korea, Thailand, Kazakhstan, Ukraine, Russia and Australia.

Academic Calendar

**Deadline for applications:** 15 May for the winter semester and 15 November for the spring semester

**Orientation programme:** one week before the start of a semester

FELU looks forward to *welcome incoming international students on orientation week*. During this week incoming students will meet the International Relations’ staff and their tutors, get information regarding study details and activities held during their stay in Slovenia. The programme includes special introductory lectures about Slovenia, its people and historical background. An interesting sightseeing tour of Ljubljana will also be organised. In this period the tutors will help the students with accommodation, student cards, bus tickets, food coupons etc.

List of Courses

FELU offers more than 30 undergraduate courses and graduate courses from two graduate programmes delivered in English. After successfully completing the course requirements exchange students receive an official transcript of their records.

- A full study workload is 30 ECTS per semester and 60 ECTS per academic year.
- Courses at the FELU earn 4 to 10 ECTS credits depending on the course workload.
- Courses generally require up to 6 hours per week of lectures, exercises and seminars.
- Physical attendance at courses (lectures and seminars) is obligatory and required for ECTS credits.
- The minimum number of participants per class is 5 students.
- Exchange students do not pay any fee to the FELU as they already pay a
tuition fee to their home institution.

- Only those students who are enrolled in a master’s programme at their own institution may apply for graduate courses.

Please check the current list of courses on the web site [http://www.ef.uni-lj.si/studycourses](http://www.ef.uni-lj.si/studycourses).

### ECTS Grading System

<table>
<thead>
<tr>
<th>Local Grade</th>
<th>ECTS Grade</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>A</td>
<td>10 EXCELLENT – outstanding performance with only minor errors</td>
</tr>
<tr>
<td>9</td>
<td>B</td>
<td>25 VERY GOOD – above-average standard but with some errors</td>
</tr>
<tr>
<td>8</td>
<td>C</td>
<td>30 GOOD – generally sound work with a number of notable errors</td>
</tr>
<tr>
<td>7</td>
<td>D</td>
<td>25 SATISFACTORY – fair but with significant shortcomings</td>
</tr>
<tr>
<td>6</td>
<td>E</td>
<td>10 SUFFICIENT – performance meets the minimum criteria</td>
</tr>
<tr>
<td>5</td>
<td>FX</td>
<td>- FAIL – more work required before the credit can be awarded</td>
</tr>
<tr>
<td>5</td>
<td>F</td>
<td>- FAIL – considerable further work is required</td>
</tr>
</tbody>
</table>

* - % of successful students normally achieving the grade

### FULL-TIME PROGRAMMES IN ENGLISH

*Become our full-time student!*

In line with mission and vision, the FELU aims to create a high quality learning environment with a strong international component for its students along with a close affiliation with the business world. As the leading institution in Slovenia and SE Europe, the FELU offers high quality programmes at all levels of study (undergraduate, master’s and doctoral) and in all main fields of business and economics. The overall programme portfolio also includes executive education.

FELU offers English tracks in all three Bologna cycles:

**UNDERGRADUATE PROGRAMME:**
- University degree in Marketing

**GRADUATE PROGRAMMES:**
- Master in International Business
- Master in Bank and Financial Management (Double degree)
- Master in Money and Finance (Double degree)
- Master in Economics (Double degree)
• International Full-Time Master Programme in Business Administration
• European Master in Tourism Management (Joint programme)
• Master in Business Administration in Co-operation with ICPE
• Consortium Master in Business Administration in Macedonia
• Master Programme Information Management (Double degree)
• Public Sector and Environmental Economics (JMPSE) (Joint Triple degree programme)

DOCTORAL PROGRAMME:
• Doctoral Programme in Economics and Business

For more information about the programmes please visit http://www.ef.uni-lj.si/graduateprogrammes.

How to apply?

The application procedure has two separate parts:
1. Application for the degree programme
2. Application for recognition of prior education with regard to access to education

1. Application for the programme
The application form be sent by registered mail to this address:

Faculty of Economics
University of Ljubljana
Student Affairs Office
Kardeljeva pl. 17
1001 Ljubljana
SLOVENIA

2. Application for recognition of prior education with regard to access to education
Submit the N form along with all necessary documents to:

University of Ljubljana
Kongresni trg 12
1000 Ljubljana
SLOVENIA

Important! For citizens of countries outside the EU: The recognition procedure takes up to two months and therefore all the documents should be sent to the recognition office as soon as you receive them. All the documents (N form + all documents) should be sent by the application deadline.
For details on the recognition procedure, please contact:
Tel. office hours:
Monday, Wednesday: 10 a.m. - 12 noon and 2 p.m. - 3 p.m.,
Friday: 10 a.m. - 12 noon
E-mail: polonca.miklavc@uni-lj.si
Tel.: +386 (0)1 241 8595
Fax: +386 (0)1 241 8645
Web site: http://www.uni-lj.si/
Personal appointments: upon written request

For details on the application procedure and the necessary documents, please see the programme details on http://www.ef.uni-lj.si/graduateprogrammes.

Admission

The admission requirements are:
1. Bachelor’s degree
2. Transcript of records from bachelor’s programme
3. Certificate of advanced English language skills or certificate of a completed English-language bachelor’s programme
4. Completed application form
5. Letter of motivation (1.000 – 1.500 words)
Scholarship opportunities for study and research at FELU

• **Lot 9**

The Erasmus Mundus - External Cooperation Windows are designed to foster institutional co-operation in the field of higher education between the European Union and Third-countries through a mobility scheme addressing student and academic exchanges for the purpose of studying, teaching, training and research. Countries: Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan and Uzbekistan


• **Lot 11 – BASILEUS**

BASILEUS: Balkan Academic Scheme for the Internationalisation of Learning together with EU Universities
Countries: Serbia, the former Yugoslavia, Republic of Macedonia, Albania, Bosnia & Herzegovina, Kosovo, Montenegro

Web site: [www.basileus.UGent.be](http://www.basileus.UGent.be)
Or contact University of Ljubljana: student.office@uni-lj.si.

• **CMEPIUS**

CMEPIUS: Centre of the Republic of Slovenia for Mobility and European Educational and Training Programmes


• **MINISTRY OF HIGHER EDUCATION AND TECHNOLOGY**


• **AD FUTURA**

Within Ad futura Programmes Slovene Human Resources and Scholarship Fund provides scholarships and grants for international mobility of students and researchers including Slovenes going abroad as well as foreigners coming to Slovenia.
Web site: [http://www.ad-futura.si/](http://www.ad-futura.si/)

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*You are welcome to visit our web site for detailed information: [http://www.ef.uni-lj.si/en](http://www.ef.uni-lj.si/en)*
How to find FELU

- **By Car**
  Coming from the direction of Maribor: At the Tomacevo roundabout drive in the direction Center and turn into Vojkova Street (Vojkova cesta); after 500 m you will reach the FELU.

  Coming from the directions of Kranj, Koper and Novo mesto: At Ljubljana’s ring-road bypass drive until you reach the exit for the WTC (World Trade Centre), join Dunajska road (Dunajska cesta) in the direction Center and at the second traffic lights (near AMZS) turn left into Allendejeva Street (Allendejeva ulica). When you reach Vojkova Street (Vojkova cesta), turn right and then right again into the first street.

- **By Air**
  After arriving at Ljubljana Jože Pučnik Airport (http://www.lju-airport.si/) you can take a taxi straight to Ljubljana or wait for the Adria Airways bus headed for the main bus station in Ljubljana, where you follow the directions for arriving by train. From the airport there is a shuttle bus going to Ljubljana city centre.

- **Bus or Train**
  At the main train station or bus station, walk to the bus stop at Bavarski dvor and wait for city bus numbers 6 or 8 and get off at the bus stop at the big white Mercator building. You can also take one of the many taxis waiting at the train station. Useful links: http://www.slo-zeleznice.si/ and http://www.ap-ljubljana.si/.

- **Taxis**
  Taxis are private. The cost per kilometre is around 1 € or more.
  Taxi telephone numbers: **Taxi Ronda**: +386 (0)1 200 09 90; **Metro Taxi**: +386 (0)1 520 91 50, **Intertours Taxi**: +386 (0)1 520 97 04, **Rumeni Taxi**: +386 (0)41 731 831, **Airport Shuttle**: 040 771 771.

- **Local Transport in Ljubljana**
  Local transport in Ljubljana is provided by the city buses of Ljubljanski potniški promet (LPP). Urbana is a payment card used on public transport services in Ljubljana. Bus cards URBANA are available at Ljubljanski potniški promet, Celovška 160, telephone number +386 (0)1 582 24 60. Is sold on all sales locations and is transferable. It can be reloaded with amount ranging from 1 € to 50 €. A fee for a bus ride is 0,80 € and is valid for 90 minutes from the first entry to the bus and for unlimited number of transfers. Urbanomat - is automated machine for buying and loading of Urbana payment cards. It accepts credit cards, bankontes and coins (1 € and 2 €) and does not return the change.
STUDY DETAILS

Internet and computer facilities

The FELU has a free wireless internet around the FELU campus.

At the Central Economic Library users can access to the Internet and other electronic resources at 60 computer stations with modern technology supporting individual and group work.

There is a special study and computer room with internet access set up only for exchange students.

Printing is available in Central Economic Library (1 page black/white costs 0.16 €). There are two copy shops available for the students (1 copy black/white costs 0.05 €).

Library

The Central Economic Library (http://www.cek.ef.uni-lj.si) was founded at the FELU in 1947. The library’s holdings encompass over 240,000 units, and users can access the library collection, catalogues, databases, and other information in the traditional manner or electronically. All students have free access to the library’s services.

Publishing unit and the FELU’s bookstore

The FELU has a special Publishing Unit, which annually produces some 50 different textbooks, student guides and other teaching aids. They are sold together with books from world known publishers at the FELU bookstore.

Erasmus intensive Slovenian language

The University of Ljubljana offers an intensive Slovenian language preparation course (EILC) to Socrates Erasmus students. The EILC is offered at two levels of linguistic knowledge (level I: beginner; level II: intermediate) to students who have been admitted to study at the University of Ljubljana for a full academic year or for a semester. Applications should be submitted to the students’ home institutions, which will be responsible for forwarding the applications to the course organisers. The EILCs at the University of Ljubljana take place in September and in January. The EILC lasts for 4 weeks; lectures are held 4 hours a day, 4 times a week. Participating students do not have to pay any kind of tuition fee. The National Agency/home institution may award a supplementary Erasmus grant for
the duration of the course. In return, students will be asked to contribute to the evaluation of the courses and their impact on their academic studies. Application forms and information notes about the EILC are available at home institutions, as well as at the web site http://ec.europa.eu/.

The FELU centre for student and career services

The Centre for Student and Career Services (CERŠ) enhances the personal, professional and academic development of students, advising students in the planning of their careers, offering recruitment services to the business community and involving the business community in student development, stimulating co-operation between students and professors, and increasing the affiliation of students with the FELU. Recruitment requires the encouraging of student co-operation with the FELU after graduation, as well as the gathering of information on graduates’ employment with the aim of designing an employment network. In co-operation with the Lifelong Learning Erasmus programme, the CERŠ provides a student internship lasting several months in various European countries. You are welcome to stay in Slovenia after your study period at the FELU. The CERŠ can advise you how to find an internship and offer you information about openings currently offered by companies.
What else FELU offers to international students

Ljubljana Summer School

The Ljubljana Summer School - Take the Best from East and West is an internationally renowned programme that was created at the Faculty of Economics in the summer 2000. It is internationally renowned and a very popular programme which is organised in the first three weeks of July. The programme is open to both undergraduate and graduate students of Business, Economics and other fields of the Social Sciences. Over 400 students from more than 50 institutions in 35 countries from all over Europe, Asia and the USA have participated in this exceptional intensive programme. Participants have the opportunity to gain new knowledge and cultural experiences through lectures, workshops, seminars, discussions, company visits and case studies. The programme was created in order to impart knowledge by taking full advantage of Slovenia’s unique geographical position: the meeting point of East and West. More information on http://www.ef.uni-lj.si/en/units/summerschool/.

Student Business Conference

The purpose of the Student Business conference (SBC) is to offer students the opportunity to present the results of their work to their colleagues and the business community. FELU looks for innovative ideas and examples of the applicability of the knowledge students obtain through higher education, thereby combining theory and business practice. The event is established as a competition in five selected categories: business projects and case studies, business plans, professional degree theses, university degree theses, specialist or master’s theses and international business plans/business projects/case studies. For each category the Conference committee chooses the three best submissions which are presented at the event. A winning submission is then selected for each category and, in addition, the best presentation of the event is awarded. The conference also includes a roundtable discussion in which participants, coming mostly from the business world, discuss issues important for students and their future careers.
Social and sport activities

Sport Activities

You are welcome to join in the sports activities organised by the Faculty of Economics (no fee). There are also many sports activities organised by the Students' Organisation. You will get more information upon your arrival.

- **Sports activities at the Ježica Sports Centre**
  Address: Savlje 6, Bus numbers 6, 8, 14
  Activities held: Basketball, Fitness, Sauna, Football, Volleyball, Aerobics (timetable upon arrival)

- **Sports activities at the Breskvar Tennis and Badminton Academy**
  Address: Tesovnikova 74c, Bus Numb. 6, 8, 21 (timetable upon arrival)

- **Sports activities at the Tivoli Swimming Centre**
  Address: Celovška 25, Bus Nos. 1, 3, 7, 8, 15, 16 (timetable upon arrival)

Student Organization ŠOU

During Orientation Days your tutor will help you to get a Visiting Student ID Card in order to buy food coupons and to obtain several student discounts (for sports activities, cultural events, shows, concerts etc.). You will get this card at the International Office of the Students’ Organisation or at the University of Ljubljana (ŠOU) in the centre of Ljubljana. The ŠOU organises weekly meetings for all incoming students, where you can pick up all sorts of information about sports activities, pub-crawls and weekend trips around Ljubljana and Slovenia that will soon get you acquainted with Slovenia, its people and culture.

Contact information:
Student Organisation of the University of Ljubljana (ŠOU)
Kersnikova 4
SI- 1000 Ljubljana
Tel.: +386 (0)1 438 02 45. Fax: +386 (0)1 438 03 48
E-mail: int-office.soi@uni-lj.si
Web site: http://www.sou-lj.si/
Student’s life

Your first days at FELU

- Call home to inform your family of your safe arrival
- Attend the Orientation Day for new international students and introductory meeting organized by the IRO
- Register at the dormitory (if you are staying there) or if you are looking for private accommodation visit ŠOU
- Get Slovenian pre-paid mobile phone card
- Meet your tutor
- Apply for a residence permit at the police station if you are staying in dormitory or coming from Non European countries

Cost Of Living

<table>
<thead>
<tr>
<th>Accommodation</th>
<th>80 - 100 € (student dormitory)</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>160 € - 400 € (private accommodation)</td>
</tr>
<tr>
<td>Study material</td>
<td>Mostly photocopies (0.05 €/copy)</td>
</tr>
<tr>
<td>Food</td>
<td>100 €; coupon system (3 €/meal)</td>
</tr>
<tr>
<td>City transport</td>
<td>17 € (monthly bus ticket); up to 30 € for a used bicycle</td>
</tr>
<tr>
<td>TOTAL</td>
<td>from 500 € per month</td>
</tr>
</tbody>
</table>

Adapting to a new culture

Studying and living abroad brings a full range of new experiences. **The first two weeks might be difficult since everything will be more or less new to you.** However, the beginning stage is characterised by excitement, expectation and enthusiasm. To make your adaptation as easy as possible, every exchange student will meet their tutor (who is a FELU student) during Orientation Week. Tutors will help exchange students get a visiting student ID card in order to buy food coupons and to obtain several student discounts (for sports activities, cultural events, shows, concerts etc.). You obtain this card at the International Office of the Students’ Organisation of the University of Ljubljana (ŠOU) in the centre of
You are welcome to visit our web site for detailed information: [http://www.ef.uni-lj.si/en](http://www.ef.uni-lj.si/en)

Ljubljana. You need to bring a valid passport/personal ID, photo and confirmation of your enrolment. The ŠOU organises weekly meetings for all incoming students every Monday at 8 p.m., where you can pick up all sorts of information about sports activities, pub-crawls, and weekend trips around Ljubljana and Slovenia that will soon get you acquainted with Slovenia, its people and culture. More information on [http://www.sou-lj.si/](http://www.sou-lj.si/).

Somewhere in the middle of your exchange period you might possibly fall into a stage of frustration, anger, anxiety, and sometimes depression. Following the initial excitement there may come some annoyance with the university bureaucracy and the exhaustion of speaking and listening in another language every day. At this point, you might display some hostility to the new culture. **Please remember you are always welcome to drop into the International Relations Office if you want to chat about any problems you have.**

The difficult stage mostly lasts for just a few days and then follows a period when you feel comfortable and relaxed in the new situation and you begin to laugh at the headaches etc of the hostility stage. This more relaxed state is accomplished by making new friends, being able to manage the size and complexity of the university, understanding one’s studies, and passing exams.

**Finally it happens that you will not only be loyal to your own home culture but you will also ‘feel at home’ in your host country. That is a good sign of your successful adjustment to the norms and standards of the university, and you should feel proud that you have the ability to live successfully in two cultures.**

**Accommodation**

There are two main options concerning accommodation:
- to rent a room in a student residence hall - please note that a limited number of beds is available so an early-booking system is in place
- to rent a private room or flat.

The International Office at the University of Ljubljana will assist Socrates Erasmus students book a room in a student residence. However, due to the shortage of rooms they cannot ensure that you will really get a place. Student dormitories in Ljubljana have three different locations: Rožna dolina, Bežigrad and Topniška. In each room you have a bed, table, wardrobe, blankets and usually a roommate (of the same gender). A kitchen and a bathroom can be found either as part of your room or in the hall. All students (also from EU) who will be living in a student residence will have to get a residential permission after they arrive to Ljubljana.
If you are going to study within other exchange programmes, the International Relations Office at the FELU will assist you with a list of real-estate agencies to help you to find accommodation in Ljubljana. FELU strongly recommends that you book some temporary accommodation for the first week of your stay in Ljubljana and then look for private accommodation once you are here. Temporary accommodation can be found at some hostels and budget hotels (for information and bookings, please directly contact the addresses listed below):

**Youth Hostel Celica**  
Metelkova 8  
1000 Ljubljana  
Tel.: +386 (0)1 430 18 90  
E-mail: info@souhostel.com  
Web site: [http://www.souhostel.com](http://www.souhostel.com)

**Youth Hostel Ljubljana (BIT Center)**  
Litijška 57  
1000 Ljubljana  
Tel.: +386 (0)1 548 00 55  
Fax: +386 (0)1 548 00 56  
E-mail: info@yh-ljubljana.com  
Web site: [http://www.yh-ljubljana.com](http://www.yh-ljubljana.com)

**Hotel Park**  
Tabor 9  
1000 Ljubljana  
Tel.: +386 (0)1 433 13 06  
Fax: +386 (0)1 433 05 46  
E-mail: hotel.park@siol.net  
Web site: [http://www.hotelpark.si](http://www.hotelpark.si)

**Alibi Hostel**  
Cankarjevo nabrežje 27  
1000 Ljubljana  
Tel.: +386 (0)31 363 666  
Web site: [http://www.alibi.si/](http://www.alibi.si/)

**Prenočišča Bežigrad**  
Pomilščakova 51  
1000 Ljubljana  
Tel.: +386 (0)1 231 15 59  
Fax: +386 (0)1 433 84 21  
Web site: [http://www.prenocisca-bezigrad.com](http://www.prenocisca-bezigrad.com)

**Food**

The cheapest way to get a good meal is to use the student food coupons as in Ljubljana there are many places to eat where you pay with them. At the FELU there is also a student cafeteria and a bar available.

You can buy student coupons at the Student Organisation of the University of Ljubljana (ŠOU) at the following locations:

Price for one coupon (meal) is between 3 and 5 €.

Rožna dolina, Block 4:  
Monday - Thursday: 8 a.m. - 7 p.m.  
Friday: 8 a.m. - 3 pm

You are welcome to visit our web site for detailed information: [http://www.ef.uni-lj.si/en](http://www.ef.uni-lj.si/en)
You are welcome to visit our web site for detailed information: http://www.ef.uni-lj.si/en

ŠOU Ljubljana, Kersnikova 4
Monday - Thursday: 8 a.m. - 7 p.m.
Friday: 8 a.m. - 3 p.m.

ŠOU Metropol, Kersnikova 6
Monday - Thursday: 8 a.m. - 7 p.m.
Friday: 8 a.m. - 3 p.m.

Bežigrad, Kardeljeva ploščad 5, at the Faculty of Social Sciences
Monday - Thursday: 8 a.m. - 7 p.m.
Friday: 8 a.m. - 3 p.m.


Laundries

Pralnica perila in šivalnica,
Student Campus
Kardeljeva ploščad 14, Building C
9 a.m. - 12 a.m. and 3 p.m. - 5 p.m.
closed Saturdays and Sundays

Bistra
Dunajska 59 (Linhartov podhod)
Tel.: +386 (0)1 231 09 22
9 a.m. - 5 p.m.
closed Saturdays and Sundays

Usluga Šiška
Derčeva 31, Ljubljana
Tel.: +386 1 519 33 03
Web site: http://www.usluga-siska.si/
6 a.m. - 7 p.m.
Saturdays 7 a.m. - 1 p.m.

Labod čistilnica in pralnica in Mercator center Ljubljana and City Park BTC

Safety

Slovenia is not a violent or dangerous society. Most of all crimes reported in Slovenia involve theft, so take the usual precautions. Be careful of your purse or wallet in busy areas like bus and train stations, and do not leave it unattended. Lock your car at all times, park in well-lit areas and do not leave valuables visible

Health insurance

You must be fully insured against illness, accidents, death and civil liability for the
whole duration of your stay in Slovenia. Please bring your insurance policy papers with you.

Incoming students from EU member-countries and countries of the European economic region should have the E 128 form, E 111 form or E-card. The document type depends on the authorised insurance agency of the country of a student’s origin. Namely, students should contact the authorised insurance agency where they are insured and ask for one of the abovementioned forms.

There are three **student medical centres** in Ljubljana:

Aškerčeva cesta 4  
Tel.: +386 (0)1 200 74 27  
+386 (0)1 200 74 26

Kardeljeva plošcad 12 (at the Faculty of Economics)  
Tel.: +386 (0)1 530 85 13  
+386 (0)1 530 85 15

Cesta 27. aprila 31 (Rožna dolina)  
Tel.: +386 (0)1 241 65 40  
+386 (0)1 241 65 43

If something does happen to you while you are here, please inform the International Relations Office first and they will do their best to help you. In most cases, you will have to pay for the service provided here, even if you are insured. You can have your expenses refunded by your insurance company when you return home.

As far as tourists are concerned, everybody is entitled to emergency medical aid. Slovenia has signed agreements with individual countries on free medical care. Citizens of those countries are entitled to free emergency health services, a list of which is provided at the relevant health institution. Other services are paid for in cash, for which patients are issued receipts so they can apply for reimbursement in their home country. If you are a citizen of a country with which Slovenia has not signed this agreement, all medical services must be paid for in cash.

In case you are not insured and are staying here for some time, you can also get insured in Slovenia. You must have a valid passport, an identity card proving you are a student (the Visiting Student Card should be enough), the form M1 (found in stationery shops) and your medical card. Information is available at ZZZS (http://www.zzzs.si/) , Mala ulica 3, telephone: +386 (0)1 471 87 52.

Emergency Medical Service: tel.: 112.
Residential permit

On 1 May 2004 Slovenia became a full member of the European Union (EU). EU citizens may enter Slovenia with a valid personal ID or valid passport. For the first three months of staying in Slovenia EU citizens do not need a residential permit, except those who will be staying in student residence. However, all students must report their stay to a police station (at Proletarska 1, Tel.: +386 (0)1 306 35 45, office hours: Monday, Tuesday, Thursday 8 a.m. - 3 p.m., Wednesday 8 a.m. - 5 p.m. and Friday 8 a.m. - 1 p.m.). When students stay in Slovenia for more than three months they still need a residential permit. However, since Slovenia is a full member of the EU students can apply for their residential permit when they are already in Slovenia at:

Upravna enota Ljubljana (administrative department),
Adamič Lundrovo nabrežje 2
1000 Ljubljana
Tel.: +386 (0)1 306 30 00
Fax: +386 (0)1 306 31 80

To obtain a residential permit, students need the following documents:

- a valid personal ID or a valid passport;
- enrolment certificate (sent by the International Office/University of Ljubljana);
- proof of the appropriate health insurance and
- proof of sufficient funds for your subsistence during your stay in the Republic of Slovenia.

Incoming students who are not EU citizens also need to obtain a residential permit for study purposes.

Students have to contact their embassy – find details at http://www.mzz.gov.si/

The following documents are needed:

- a photocopy of a valid passport; no translation or legal certification is needed if you show them the original document (that is, your passport);
- an enrolment certificate (sent by the International Office/University of Ljubljana);
- a certificate of sufficient means of support during your stay in Slovenia; an
- a certificate of commercial health insurance or a certificate of health insurance determined by an international convention (Austria, Belgium, Croatia, Italy, Luxemburg, Hungary, Macedonia, Germany, the Netherlands, Romania).

You are welcome to visit our web site for detailed information: http://www.ef.uni-lj.si/en
Students do not need a confirmation of their residence nor a confirmation of there being no criminal proceedings against them. The certificate of sufficient means of support and the health insurance certificate must be translated into Slovenian. The embassy can help you with an unofficial translation or they can advise you where to find an official translator.

You are welcome to visit our web site for detailed information: http://www.ef.uni-lj.si/en
Opening a Bank Account in Slovenia

With a debit card you can draw cash from nearly all ATMs, called Bankomat in Slovenian. There is one at our faculty – at the main entrance.

Opening an account in our home country is something FELU takes for granted, but what happens if we move abroad for a longer time? Opening an account might prove a good idea, since it will make your payments and money transactions easier and what is more important – cheaper.

You have to present a valid passport (some banks require an additional document with a photo, e.g. a driver’s licence), a document certifying that you are a student and Slovenian fiscal code – Davčna številka. To get a Davčna številka you have to go to the following office with your passport.

Davčna ulica1
SI-1000 Ljubljana
Tel.: +386 (0)1 369 30 00,
Faks: +386 (0)1 369 30 10
E-mail: gp.durs-lj@gov.si

Useful phone numbers and addresses

Faculty of Economics,
University of Ljubljana
Kardeljeva ploščad 17
SI-1000 Ljubljana
Tel.: +386 (0)1 589 24 00
Fax: +386 (0)1 589 26 98
E-mail: info@ef.uni-lj.si
Web page: http://www.ef.uni-lj.si

Faculty of Economics
University of Ljubljana
International office
Kardeljeva ploščad 17
SI-1000 Ljubljana
Web page: http://www.ef.uni-lj.si/intoffice

University of Ljubljana
Kongresni trg 12
SI-1000 Ljubljana
Tel.: +386 (0)1 241 85 00
Fax: +386 (0)1 241 85 60
E-mail: rektorat@uni-lj.si
Web page: http://www.uni-lj.si/
University of Ljubljana
Erasmus Institutional Coordinator
International Office
Kongresni trg 12
SI-1000 Ljubljana

Professional Advisor/Erasmus at University Ljubljana
Mrs. Helena DERŠEK ŠTUHEC or Mrs. Jerneja ČELOFIGA
Tel.: +386 1 241 85 92
Fax: +386 1 241 85 93
E-mail: intern.office@uni-lj.si

Head of International office at University Ljubljana
Mrs. Katja CERJAK
Tel.: +386 1 241 85 90
Fax: +386 1 241 85 93
E-mail: katja.cerjak@uni-lj.si

Administration Unit for Internal Affairs,
Office for Foreigners
Tobačna 5
SI-1000 Ljubljana
Tel.: +386 (0)1 306 30 36

Health

Fire Brigade or First Aid – Tel.: 112
Police Emergency – Tel.: 113

Emergency Room – Tel.: +386 (0)1 522 84 08, Address: Zaloška cesta 2

General Health Service
Aškerčeva street 4
Ljubljana
Monday to Friday: 7 a.m. - 1 p.m. and from 1 p.m. - 7 p.m.
Saturday: 8 a.m. - 12 noon.
Tel.: +386 (0)1 200 74 27
+386 (0)1 200 74 29
+386 (0)1 200 74 26

Dentists
Tel.: +386 (0)1 200 74 40
+386 (0)1 200 74 41
+386 (0)1 200 74 42
+386 (0)1 200 74 43

You are welcome to visit our web site for detailed information: http://www.ef.uni-lj.si/en
Gynaecologist
Tel.: +386 (0)1 200 74 13

Psychiatrist
Tel.: +386 (0)1 200 74 11

24 hours Pharmacy
Prisojna ulica 7
SI- 1000 Ljubljana
Tel.: +386 (0)1 23 06 230

Transportation

Ljubljana Jože Pučnik Airport:
Web: http://www.lju-airport.si/

Train station:
Trg OF 6 (city centre)
SI-1000 Ljubljana
Tel.: +386 (0)1 29 13 332
Web: http://www.slo-zeleznice.si/

Central Bus station:
Trg OF 6
SI-1000 Ljubljana
Tel.: +386 (0)90 93 42 30
Web: http://www.ap-ljubljana.si/eng/

LPP (city public transportation):
Ticket Sales Points
LPP Information Center
Celovška cesta 160
SI-1000 Ljubljana

Ljubljana, LPP stand at Bavarski dvor
Slovenska cesta 56
SI-1000 Ljubljana
Every workday: 7 a.m. - 7 p.m., Saturdays: 7 a.m. -1 p.m.

Car rental: there are several agencies where you can rent a car. For students of the Faculty of Economics company SIXT has a special prices, tel: +386 (0)23 44 650, they are located at the Central bus station. Notice: Mandatory toll stickers or vignettes have been introduced on 1 July 2008 for all motorcycles, cars and vans on Slovenian motorways, expressways and the Ljubljana bypass. You can buy vignette at major gas station in Slovenia.
How International Students feel at the FELU

Since I was the first one from my university to come here, I had absolutely no clue what to expect. But in the end, it turned out to be great!! Slovenia has many different faces: a beautiful winter, a colourful spring and a warm, sunny summer. Further, you can find mountains as well as lowlands and a seaside. It also has an ideal location, near to Western and Eastern Europe and the beautiful Balkan countries.

Studying at the FELU was also very satisfying. The International Department of the Faculty of Economics is well-organised, resulting in a large number of international students. Orientation days and the helpful people at the International Office make things much easier. And the classes are taught by experienced and skilful teachers.

And last but not least: living in Ljubljana was super!! A small but very cosy city that has a lot to offer and where it’s nice to walk around and have a drink on a terrace in the sun. And then there’s the student organisation that organises a lot of activities, parties as well as movie nights, cultural trips, sport activities and much more. This Erasmus semester was great!

Pieter Deparcq, University of Antwerp, Belgium

Studying in an international group of students under the guidance of highly expert professors and assistants makes school life at the Faculty of Economics extremely interesting and worth participating in the interactive lectures. What makes Slovenia worth spending at least a semester or two in is the lively social life and opportunity to go snowboarding in the Alps or sunbathing on the coast even on the same day. In Ljubljana there is also probably the best student organisation (ŠOU) in the world that organises activities from A-Z almost 24/7.

The only thing you have to be afraid of in Ljubljana is falling in love! :)

Mika Juho Matias Viskari, Helsinki Business Polytechnic Helia, Finland

You are welcome to visit our web site for detailed information: http://www.ef.uni-lj.si/en
Why international students like the FELU

- The welcoming and orientation programme
- The organisation of tutoring
- The friendly atmosphere at the IRO
- The modern and well-equipped lecture rooms
- The computer and study room for international students
- The wireless Internet access available across the FELU campus
- The library with over 240,000 items
- The Slovenian language course before and during each semester
- The good catering services available to students
- The high-level academic programme in English with case study supplements
- Study experience at an EQUIS accredited institution
- Altogether more than 30 undergraduate courses and courses from six graduate programmes accredited with ECTS credits which are internationally recognised
- The easy adaptation to the FELU’s study system
- Making new friends from different parts of the world
- The international and intercultural experience
- Ljubljana is a student-flavoured city
- Slovenia and its rich natural beauty
- Enjoying the opportunity to explore the country and its neighbours
- The active student organisation that is responsible for an interesting social programme
International Office at the Faculty of Economics

The team of the International Office will provide you important support service during your stay in Ljubljana

The International Office Team:

Danijela Voljč, MA, Head of International Relations

Mojca Maher Pirc, MSc, Summer School Coordinator

Darja Saksida, Incoming Student Coordinator

Tatjana Leban, Outgoing Student Coordinator

Faculty of Economics
University of Ljubljana
International office
Kardeljeva ploščad 17
SI-1000 Ljubljana
Web site: http://www.ef.uni-lj.si/intoffice
Location: first floor in the following offices: D218, D219, D221, D222

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Tel.: +386 (0)1 5892 486
Fax: +386 (0)1 5892 693
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Tel.: +386 (0)1 5892 683
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E-mail: darja.saksida@ef.uni-lj.si
int.office@ef.uni-lj.si

Summer School Coordinator:
Mrs. Mojca MAHER PIRC, MSc
Tel.: +386 (0)1 5892 805
Fax: +386 (0)1 5892 693
E-mail: mojca.maher.pirc@ef.uni-lj.si
or summer.school@ef.uni-lj.si

Outgoing Student Coordinator:
Ms. Tatjana LEBAN
Tel.: +386 (0)1 5892 453
Fax: +386 (0)1 5892 693
E-mail: tatjana.leban@ef.uni-lj.si
iro@ef.uni-lj.si

Office hours:
Mondays: 8 a.m. - 2 p.m.
Tuesdays: 8 a.m. - 12 noon and 2 p.m. - 4 p.m.
Thursdays: 8 a.m. - 12 noon and 2 p.m. - 4 p.m.
E-mail: int.office@ef.uni-lj.si

You are welcome to visit our web site for detailed information: http://www.ef.uni-lj.si/en
Ljubljana is the capital of Slovenia. It is a relatively large central European city situated between the Alps and the Adriatic Sea with approximately 300,000 inhabitants. It is the political and cultural heart of the Slovenian nation and particularly charming in summer. It is a city of culture with a rich historical legacy that offers all the friendliness of a relatively large town and at the same time everything a capital city should offer.

The visitor’s first impression of Ljubljana is that it is an exceptionally young city because its over 50,000 students lend it a special young feeling. Many scientists come to Ljubljana because of its university and institutes with solid international reputations. It is considered a city that suits both its residents and the many visitors. Even though it is a relatively large European city, it maintains the friendliness of a small town and yet simultaneously possesses all the characteristics of a metropolis. Here, at the meeting point of the cultures of east and west the old comes together in harmony with the new. In Ljubljana the remainders of all the five millennia of its history are preserved, including the legacy of the Roman town of Emona and the Old Town with its medieval castle, Renaissance and Baroque facades, ornamented portals and uneven roofs. This mosaic is complemented with the bridges over the Ljubljanica River along with the vast Tivoli Park which extends into the very centre of the city. Ljubljana’s present image was mainly generated by the Italian Baroque and partly by the Secession period from two hundred years ago as reflected in the style of the many buildings erected immediately after the earthquake of 1895. In the first half of the 20th century the world famous architect Jože Plečnik placed his distinctive personal stamp on his native city while also taking European standards into consideration. The city’s image was later shaped by his disciples, who were a little more liberal than he was, and the Art Nouveau creations of other renowned young Slovenian architects.
Ljubljana is a city of culture. It is home to numerous theatres, museums and galleries and boasts one of the oldest philharmonic orchestras in the world. For the people of Ljubljana culture is a way of living and thinking and is very much part of their everyday life. The first music society in Slovenia, the Academia philharmoniconorum labacensis, was founded in 1701. Its honorary members have included renowned composers such as Joseph Haydn, Ludwig van Beethoven and Johannes Brahms, as well as distinguished musicians such as the violinist Paganini. Between 1881 and 1882, at the very start of his career, Gustav Mahler was its resident conductor.

Over 10,000 cultural events take place in the city every year, including 10 international festivals allowing both the inhabitants of Ljubljana and visitors to enjoy top artists from different fields of music, theatre and fine arts through to the alternative and avant-garde. Famous artists from all over the world visit the city for its creative spirit, economists for the many business meetings and fairs and international experts for conferences. Ljubljana is a city to which people often travel for business or return to due to their pleasant memories of a previous visit. Given its geographical position, Ljubljana also represents an ideal starting point to discover the amazingly diverse features and beauty of Slovenia.

The Dragon, the symbol of Ljubljana

A long time ago, the Greek hero Jason and his companions from the ship Argo stole the Golden Fleece from the Colchian king. In an effort to escape its pursuers the ship took a wrong turn and, instead of sailing south along the Aegean Sea, found its way to the mouth of the Danube River. As there was no way back for them, they continued up the Danube, the Sava and eventually the Ljubljanica. At the source of the Ljubljanica they stopped, took the ship apart, put the pieces on their shoulders and literally carried the ship down to the Adriatic sea where they reassembled it and continued on their way home. Between the present-day Vrhnika and Ljubljana the Argonauts found a big lake surrounded by a marsh. It was here that Jason came across a terrible marsh monster, which he fought and killed. This monster...

You are welcome to visit our web site for detailed information: [http://www.ef.uni-lj.si/en](http://www.ef.uni-lj.si/en)
was the Ljubljana dragon, which today finds its permanent home on top of the castle tower in Ljubljana’s coat of arms.

Shopping in Ljubljana

It is important to know where you can do essential shopping during the first days while you are trying to settle and get used to your new “home”:

- Food and Beverages: Mercator, Spar, E.Leclerc, discount supermarkets such as Hofer, Lidl
- Cosmetics: drugstore chains “DM”, “Muller”
- Shopping centers: BTC City, Maxi Market, Mercator center Ljubljana, Supernova, Nama
- Sports and Recreation: Intersport, Hervis

Working hours of shops:

- Weekdays: 8 a.m. - 7 p.m. (shopping centers and some other shops are open to 9 p.m)
- Saturdays: 8 a.m - 1 p.m (shopping centers to 9 p.m)
- Sundays: some markets and privat shops are opened

Also note that this is by and large a very easy going city, and is no such thing as a no-go zone. Do not worry about walking home on your own late at night.

Entertainment and cultural events in Ljubljana

Ljubljana is a city with a vibrant cultural life hosting an exceptionally large number of events. You can check out the latest events at http://www.ljubljana.si/en/ Throughout Ljubljana there are about 15 museums and 25 galleries and collections, and seven major theatres. There is also number of cinemas that keep you entertained – foreign movies are shown with Slovenian subtitles. Here are couple of events that you can visit during your stay in Slovenia:

**Medieval Days**
**September**
The traditional Medieval Days and Festival of Medieval and Renaissance Music will take place on different locations in the city. The main event at the Ljubljana castle will be followed by others at Triple Bridge, Congress Square and City Park. Dancers, musicians, actors, swordsmen and jugglers from Serbia, Italy, Czech Republic, Slovakia and Slovenia will create an unforgettable medieval experience. http://www.mini-teater.si
Ljubljana Marathon  
*October*
This relatively young European marathon annually attracts thousands of sportsmen. The run starts in the city centre and runs around the Mostec hill. There are three different lengths of route (10, 21 and 42 km). This year already 14th international marathon takes place in Ljubljana.  
http://www.ljubljanskimaraton.si

Liffe, Ljubljana International Film Festival  
*November*
The Ljubljana International Film Festival has gained its credibility and attraction throughout the year with chosen movies in competition from all over the world.  
Location: Cankarjev dom.  
http://www.liffe.si

Day of Culture  
*December*
Celebrating birthday of Slovenian greatest poet Dr. France Prešeren, 3rd Dec is dedicated to culture. Museums, theatres, galeries, libraries and other cultural institutions open their door and entrance is free.

Holiday Winter Fair  
*December - January*
Annually at the beginning of December Ljubljana gets beautifully decorated and stands offering souvenires, Christmas gifts, foods and drinks are set in the Old Town by the river and at the market place one next to another. At this festive time street concerts, theatres and other events are frequent. For event programme visit Tourist Information Office of Ljubljana.

New Year in Ljubljana  
*December*
Every year thousands of citizens wait for the New Year on the streets of Ljubljana. Celebrations with concerts take place at different locations in the city centre. For programme visit Tourist Information Office of Ljubljana.

Wine Fair  
*February*  
Location: Ljubljana Exhibition and Convention Center.

Pustni Karneval (The Shrovetide)  
*February*
To scare the winter away, every year in February Carnivals take place all around the country and on Ljubljana streets as well. The main day is Shrove Tuesday. People put on masks and with competitions for the best one, parties usually last till morning. You can find big variety of them – from traditional to modern and very
original ones. Do not forget to get yourself some donuts.

**Gibanica – Moving Cake, Festival of Slovenian Dance**  
**February**  
Gibanica is a festival of Slovenian dances, which attracts many people from homeland and abroad. It happens every second year and mainly takes place in Cankarjev dom and other locations as well.  
http://www.cd-cc.si

**Festival Cvičkaria**  
**April**  
A wine festival, named after the authentic Cviček wine from the Dolenjska region, it has a 16 year history and takes place in four Slovenian cities mainly in April. There are numerous stands with wine, traditional culinary delicacies and artifacts, presented by winegrowers, wine societies and craftsmen and in Ljubljana it is held at the French Revolution Square. Music is present throughout and the event finishes with a concert of numerous musicians at the open air Križanke theatre.  
http://www.cvickarija.com

**Wire Path Walk**  
**May**  
During the WW2 Ljubljana was the only city in Europe, which was encircled by a barbed wire and thus had a status of a city concentration camp. The reason for the barbed wire was the fact, that Ljubljana had one of the best resistance movements in Europe. Nazis were never able to find and uncover it. For the memory of those dreadful and brave times, an annual walk is organized by the track of the wire. Usually it happens around 9th May, when Ljubljana was liberated in 1945. The longest track is 35 km.  
http://www.pohod.si

**SKIS Market**  
**May**  
It is one of the biggest student fiestas. Student clubs from all over Slovenia gather at one place, presenting their local particularities, including food, drinks and sights. Concerts and food and drinks stands bring the event to a celebration, lasting until late hours. If you are a student or eager to meet Slovenian ones or just feel like a party, this is a must. Usually it is located at Ilirija Stadium by the Tivoli Park.  
http://www.skisova-trznica.si

**Graduation Parade**  
**May**  
The tradition of dancing quadrille at the prom at the end of four-year secondary education moved to the streets in 2001. At first in Ljubljana only, later in other Slovenian cities as well and recently as an international project, pupils have broken
the Guinness World Record in synchronous dancing. If you are in Ljubljana at the time, you will not regret it. The show is big and to see so many young people dancing simultaneously is an absolutely marvelous sight.

**Ljubljana Jazz Festival**  
*July*  
In 5 days of the festival famous names of international and Slovenian jazz are presented. The stage is located at Cankarjev Dom and Križanke, the open air theatre. Tickets can be bought at Hard Rock music shop on Trubarjeva street 40 as well.  
http://www.ljubljanajazz.si

**Ana Desetnica, Street theatre festival**  
*July*  
It is international festival of a street theatre that takes place on several locations in the city center. At the time streets of Ljubljana work as one big theater.  
http://www.anadesetnica.org

**Trnfest**  
*July - August*  
Trnfest is a festival which takes place every year during the whole month of August. Various concerts, theatres, musical or video performances are held outside on the street and thus free of charge. Location: Quarter Trnovo. Just ask locals where to go, because it's difficult to find.
Night life

SOU organizes parties for Erasmus students as well as some excursions. Ljubljana offers lots of bars where you can meet with your friends in the night:

- **Night lounge bar AS**
  The dancing bar gets usually crowded late with well dressed people, but really preferred on Friday and Saturday night.
  Gostilna As, Čopova ulica 5/A (passage »Knafljev prehod«)
  http://www.gostilnaas.si

- **Orto bar Ljubljana**
  Rock bar with a table football. A bit outside of the centre, which makes it really authentic and popular with locals, a short walk from the alternative Metelkova town. For agenda of live concerts check the homepage.
  Address: Grablovičeva 1
  http://www.orto-bar.com

- **Bar Skeleton**
  Is a popular bar with tourist situated downstairs in the street just off the river side. It also has a terrace on the river side. The best thing is that you will get every cocktail twice for a price of one. Challenge yourself to find the toilet.

- **KMS Read**
  [K-M-SH], this is a club of Maribor students, as well as a renowned place to pick up girls. This dancing club is much like for local students only, so please take this into consideration.

- **Metelkova town**
  Previously a prison area, the area has been squatted and the town of Metelkova has it’s own authentic atmosphere and maybe the own rules too. It is situated in the area adjacent to popular hostel Celica. The “town” is comprised of several stages that hosts concerts and DJ’s. You can be sure to find a party every day, but guaranteed on weekends.
  For agenda info please visit http://www.metelkova.org.

With the full implementation of its new smoking legislation, Slovenia joined many other European countries, such as Ireland, Italy, Sweden, Finland and Malta, in prohibiting smoking in public places – bars, restaurants, clubs etc.
The Republic of Slovenia lies at the heart of Europe where the Alps face the Pannonian plains and the Mediterranean meets the mysterious Karst. On 25 June 1991 Slovenia declared its independence and began its successful story of transition from socialism to a market economy. It boasts stable GDP growth and is viewed as a safe country, being ranked among those countries with the lowest degree of risk. Slovenia joined the European Union on 1 May 2004 and introduced the euro on 1 January 2007.

Slovenia has a population of 2 million and its capital city is Ljubljana. The country’s official language is Slovenian. Apart from the singular and plural it employs the dual, a very rare phenomenon in linguistics. In nationally mixed regions Italian and Hungarian are also spoken.

As a beautiful and picturesque country, Slovenia makes a great tourist destination. Mountains, lakes, waterfalls, forests, caves, hills, plains, rivers and the
sea – you name it, you can find it all within the country’s modest 20,273 km², as well as many natural and landscape parks. The highest mountain is called Triglav – the name means ‘three-heads’ – and it is 2,864m high. The mountain is a true national symbol that is featured on the national coat of arms and the flag. Last but not least, Slovenia has 15 natural spas at which you can take care of your health with help of their soothing thermal mineral waters.

Slovenia proclaimed its Constitution in December 1991 and its constitutional system is a parliamentary democracy. Slovenia is one of the most successful countries in the transition from socialism to a market economy. It boasts stable GDP growth and ranks among those countries with the lowest degree of risk. The already completed privatisation process and many other measures are boosting its competitiveness. **On 1 May 2004 Slovenia joined the EU.** Among the new EU members, Slovenia holds a reputation of being an economically exemplary (stable) country. Slovenia is the only one out of the ten new member countries that fulfils the criteria of low public deficit, the lowest public debt, interest rates, monetary stability and inflation.

On 1 January 2007, the euro became the official currency of the Republic of Slovenia. Slovenia is the first new member state of European Union to adopt the euro and thus became the 13th member of the Euro zone. The tolar, up until recently the national currency, was discontinued after 15 years. On the new coins of the ‘Slovenian euro’ one finds images of the Lipizzaners, Triglav (the highest mountain in the country), France Prešeren (the author of the national anthem), and others. The euro changeover in Slovenia was carried out without problems and according to plan.

**National Holidays**

- January 1 and 2 – New Year’s Holiday
- February 8 – Prešeren Day, Slovenian Cultural Holiday
- April 12 and 13 – Easter Sunday and Monday
- April 27- Day of Uprising against the Occupation
- May 1 and 2 – Labour Day

You are welcome to visit our web site for detailed information: [http://www.ef.uni-lj.si/en](http://www.ef.uni-lj.si/en)
Slovenian language

Slovenian or Slovene (slovenski jezik or slovenščina) is an Indo-European language that belongs to the family of South Slavic languages. It is spoken by approximately 2 million speakers worldwide. Slovenian is the national language of the Republic of Slovenia and Slovenian minorities in Austria, Italy and Hungary. It is also spoken by Slovenian immigrant groups in the USA, Canada, South America and Australia. The first Slovenian book was printed in 1550 by Primož Trubar.

Slovenian is one of the few languages to have preserved the dual grammatical number from Porto-Indo-European. Also, Slovenian and Slovak are the two modern Slavic languages whose own names literally mean ‘Slavic’. The Slovenian alphabet has 25 letters. It does not have the letters W, Q, X, Y. But you have to learn three new letters: Č (pronounced like ch in English), Š (sh), and Ž (zh, as in azure). The mark above the letters is called a carrot or, in Slovenian, strešica (literally: little roof). The Slovenian language is also one of the official languages of the European Union. Slovenia’s two million people speak Slovenian, which in addition to the singular and plural has the special grammatical number dual, a rarity among world languages. So, it is not the same in Slovenian if one, two or more people are talking, nor is it the same if men or women are doing that. In this country, preserving the Slovenian language is an important matter yet most people know at least one foreign language and will be able to talk to you in English, German or Italian.
The climate in Slovenia

The Republic of Slovenia lies at the heart of Europe, where the Alps and the Mediterranean meet the Pannonian plains and the enchanting. In Slovenia, the sun shines approximately 2,000 hours per year and there is plenty of snow in winter. The average temperatures are -2°C in January and 21°C in July. Green is the dominant colour. There are many woods and forests in Slovenia – covering more than half of the country – and several preserved and protected plant and animal species. In one of the last primeval forests of the Kočevje area it is possible to hike for days without ever emerging onto the plain. As a small, beautiful and picturesque country Slovenia makes a great tourist destination. You can ski in the morning and indulge in the luxury of the dip in the Adriatic Sea in the afternoon. Slovenia has 46.6 km of sea coast – one inch per inhabitant. The highest mountain is called Triglav – with the name meaning ‘three-heads’ – and it is 2,864m high. The mountain is a true national symbol that is featured on the national coat of arms and the flag. It is very easy to get here as the country is connected with the rest of the world by a modern highway network, railway system, international airport and seaports.

Cultural Exceptions

Although well into the first half of this century most of Slovenia’s population was distinctly rural, the Slovenian Academy of Sciences and Arts has its roots in the 17th century and the Slovenian Philharmonic is one of the oldest in Europe since its beginnings extend back to 1701. Honorary members Franz Joseph Haydn and Ludwig van Beethoven prove its importance. The former monastery pharmacy in Olimje decorated with remarkable frescoes of the greatest medical figures from antiquity and pharmaceutical motifs ranks among the oldest in Europe. Slovenian skiers have won prizes at world competitions for decades, but it is not commonly known that Slovenia has the longest tradition of skiing in Central Europe in general. The autochthonous Bloke skis are considered among the oldest means of transport.
in Europe.

The kozolec, a rack for drying hay and other field crops, is scattered across Slovenia. The Slovenian double kozolec or toplar is a unique structure that draws attention for its original construction. Although they were depicted for the first time in the 17th century, their origin is much older.

Beekeeping has been an occupation in Slovenia for more than 600 years. In the last century, swarms of Carniolian bees were exported widely across Europe as well as to other continents. In addition to its well-known breed of bees, beehive panels decorated with religious, historical and, most frequently, humorous folk paintings are a special feature of authentic Slovenian beekeeping. At least 50,000 examples and more than 600 various motifs from the middle of the 18th century and into the 19th century have been preserved that represent a genuine gallery of folk art and popular perceptions of the world.

Many Mardi Gras (Carnival) costumes are also original to Slovenia. The Laufarjifrom Cerkno are dressed in moss, ivy, phloem and other natural materials. The Kurent from Ptujsko polje is not just a Mardi Gras figure dressed in sheep and rabbit skins with a long leather nose and tongue, cow horns, cow bells, and a club covered with hedgehog skin but also a creature from Slovene mythology. Elsewhere around Slovenian the Mardi Gras heritage of past periods is also alive.
Slovenia’s Natural Beauty

Slovenia knows how to charm visitors with its originality and beauty. Whoever experiences Slovenia will never forget it. You will remember Slovenia not only for its spectacular Postojna Cave, picturesque Lake Bled, the beautiful white horses of Lipica, the lush vineyards, and the very special experience of its primeval forests and other interesting natural attractions but also for the hospitality and friendliness of the people.

**What to Visit**

**Lake Bled**

The resort town of Bled is a frequent honeymoon spot for Slovenes and neighbouring Croatians. Lake Bled is located at the foot of the Julian Alps about fifty-five kilometres from Ljubljana. A little white church on a tiny island sits in the middle of this emerald green mountain lake with a circumference of only four miles. Visitors can visit the island by small motor boat or a traditional Bled Pletna boat. Bled Castle sits on a high bluff in the distance. This castle with towers, turrets and a moat is also a historic museum with an exhibit of local artifacts.

**Postojna Cave Slovenia**

The most visited cave in all of Europe, Postojna Cave has twenty kilometres of passages, galleries and chambers. This karst underground features hundreds of stalagmites, stalactites and calcite formations in a variety of shapes and colours. Your guided tour begins on an electric train through the cave passages. After the train, a walking tour will lead you to the concert hall which can hold up to 10,000 people. A guided tour lasts an hour and a half. Bring a jacket as the temperature in the cave ranges from 8-10 Celsius.

You are welcome to visit our web site for detailed information: [http://www.ef.uni-lj.si/en](http://www.ef.uni-lj.si/en)
Piran – Slovenia medieval town

An ancient coastal town with a picturesque old town core. Of all the towns on the Slovene coast, Piran as a whole has the most original town architecture, with a partly preserved town wall with seven mighty towers, a symbol of the past power and pride of the city. In the centre of the town is Tartini’s Square with a bronze monument of the famous violinist and composer Giuseppi Tartini. The most beautiful building in this square is an Venetian Gothic house from the first half of the 15th century, with a typical balcony and window trifora in Venetian Gothic style. The picturesque background of the square is rounded off by the cathedral on a hill with a fine view of the Bay of Trieste. A contrast to the historic Piran represents Portorož, the most popular Slovene coastal resort, which you can discover during your free time.

Lipica Stud Farm and Škocjan Caves Day Tour from Ljubljana

In the southwestern part of Slovenia stretches a region called Kras (Karst). It is a land of rare beauty, secret underground waters and caves, special climate and scarce vegetation. And right there in a picturesque village of Lipica for more than 400 years beautiful, white horses called Lipizzaners have been bred.
The Škocjan caves have an extremely complex system of cave passages in a total length of 5.8 km. The caves are the biggest and best known natural phenomenon within the classical Karst area. With the shifting of sink holes in the geological past, numerous collapsed valleys have formed at the contact point where flysch meets limestone under the caverns. With their depth of 163 metres, Velika dolina and Mala dolina charm every visitor. The finest view of both valleys with the natural bridge and the cave that separates them is from an observation point.

Maribor and Ptuj

Maribor is the second biggest town in Slovenia and in character totally different from Ljubljana and the western parts of the country. It is situated on the banks of the Drava River, in the hilly countryside among the best vineyards. You will visit the city’s famous wine cellar and taste excellent wines from the region.
The oldest town in Slovenia, Ptuj is located just a short drive from Maribor. The writer Tacitus mentioned it for the first time already in the year 69. Numerous archaeological remains prove that the city experienced its first period of prosperity as the Roman town of Poetovio.

The present much admired appearance of the city originates from the Middle Ages when Ptuj experienced its second rise to wealth and prominence. You will explore its beauty in a walking tour through the town and the visit of the Ptuj Castle. The castle, the Dominican and Minorite monasteries, the Provost church and the old city hall are some of the curiosities of the town, worth seeing. The heritage of past centuries will enchant even the most demanding visitor of this town.
Activities in Slovenia

- **Hiking/climbing**: the large Triglav national park covers the major part of the Julian Alps and Slovenia’s highest peak – Triglav (2,864 m). Slovenes are keen mountaineers and there is an extensive network of trails and mountain huts.

- **Riding**: Lipica, near the coast, is the original home of the Lipizzaners (the finest riding horses in the world). You can take lessons or go trail riding on these graceful creatures further north at Pristava Lepena, where the atmosphere is more relaxed and the scenery more beautiful.

- **Fly-fishing**: Slovenia's best known and most beautiful river, the Soča, is home to brown, rainbow and marble (Europe’s largest) trout and the Soča grayling. Season: April-October.

- **Rafting, kayaking, paragliding**: the village of Bovec in the Soča Valley is Slovenia’s center for adrenaline sports.

- **Castles**: Slovenia has an abundance of castles. Some of the more dramatic are those at Bled, Ljubljana and Predjama.

- **Karst Caves**: the Karst region in the south west hides some of the world’s most extensive underground caves. The Postojna cave is the largest and most commercialised; the Škocjan caves are also spectacular and less touristy.

- **Coastal Resorts**: Piran, is the most picturesque, with its Venetian gothic architecture, winding streets and harbourside restaurants. Portorož is more touristic with its big hotels, casinos, bars.

- **Lakes**: in the north east, Lake Bled with its island church and medieval clifftop castle is the most popular resort, especially in summer. Nearby Lake Bohinj is just as beautiful but less developed.

- **Skiing**: is very popular with Slovenes. The largest resort is at Kanjska Gora in the north, where the season runs from December to March. Close to Ljubljana you can find ski resort Krvavec – in ski season you can take bus from Ljubljana. The highest centre is at Kanin (2200 m) where you can often ski until May.
<table>
<thead>
<tr>
<th>Useful Slovene Phrases and Words</th>
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<tbody>
<tr>
<td><strong>Yes</strong></td>
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<tr>
<td><strong>No</strong></td>
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<tr>
<td><strong>Please</strong></td>
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<tr>
<td><strong>Thank you</strong></td>
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<tr>
<td><strong>That’s all right</strong></td>
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<tr>
<td><strong>How are you?</strong></td>
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<tr>
<td><strong>Do you speak English?</strong></td>
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<td><strong>Good</strong></td>
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<td><strong>Excuse me</strong></td>
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<td><strong>Left</strong></td>
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<td><strong>Right</strong></td>
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<td><strong>I would like to buy</strong></td>
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<tr>
<td><strong>One bus token please</strong></td>
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<td><strong>I am sick</strong></td>
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Traditional Slovenian food:

<table>
<thead>
<tr>
<th>Buckwheat mash</th>
<th>Ajdovi žganci</th>
<th>Fried sausages</th>
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<tbody>
<tr>
<td>Corn mash</td>
<td>Koruzni žganci</td>
<td>Cracklings</td>
</tr>
<tr>
<td>Maize porridge</td>
<td>Polenta</td>
<td>Potica (walnut cake)</td>
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<tr>
<td>Black-pudding (sausage)</td>
<td>Krvavice</td>
<td>Sultana cake</td>
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<tr>
<td>Sauerkraut</td>
<td>Kislo zelje</td>
<td>Poppy seed cake</td>
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<td>Pečenice</td>
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<td>Ocvirki</td>
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<td>Orehova potica</td>
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<td>Rozinova potica</td>
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<td></td>
<td>Makova potica</td>
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