



## **COURSE TITLE: BUSINESS ENGLISH 2**

### **Bachelor Course**

**ECTS credits: 6**

**Lecturer:** Ženja Kansky-Rožman, MA, at Faculty of Economics, University of Ljubljana, Slovenia

**Contact:** [zenja.kansky-rozman@ef.uni-lj.si](mailto:zenja.kansky-rozman@ef.uni-lj.si)

### **Aims of the course:**

The course aims to develop students' reading and listening comprehension as well as written and oral communication skills, practise grammar, improve students' knowledge of economic and business terminology, introduce and practise meeting and negotiation techniques, and encourage students towards critical thinking and active participation in various discussions in English.

### **Course syllabus:**

1. Communicating across cultures
2. Economic issues
3. Business ethics
4. Meetings
5. Negotiations
6. Writing summaries and opinion essays
7. Revision of some grammatical structures
8. Business terminology

### **Bibliography:**

Own materials

### **Teaching methods:**

Group and pair work, role plays, simulations of meetings and negotiations, class discussions, audio-visual materials, home assignments

### **Prerequisites:**

Competence in English at the B1 or B2 level according to the Common European Framework of Reference for Languages (CEFR) / Intermediate to upper intermediate knowledge of English

**Examination methods:**

- Written test 50%
- Meeting simulations 20%
- Oral exam 20%